

No. 52(84)/ 07-NIPER (Vol. II)
Government of India
Ministry of Chemicals & Fertilizers
Department of Pharmaceuticals

Shastri Bhavan, New Delhi
Dated: 10th December, 2009

Meeting Notice

The special (6th meeting) of the Steering Committee will be held at **10.45 AM on 16.12.09 in Room No. 220 (Conference Room)** of Shastri Bhawan to discuss the issue of nomination of Members for the Search Committee for the appointment of Directors for six new National Institute of Pharmaceutical Education and Research (NIPERs).

You are requested to make it convenient to attend the meeting.

R.C. Jha
(R.C. Jha) 10/12/09
Director
Tele: 2338 9866
Fax: 2338 3392

To,

- OK*
- ✓ 1. Dr. P. Rama Rao, Director, NIPER, SAS Nagar, Mohali.
 - ✓ 2. Dr. K.K. Bhutani, Professor, NIPER SAS Nagar and Coordination for new NIPERs
 - ✓ 3. Shri Sujit Gulati, Industries Commissioner, Government of Gujarat.
 4. Dr. J. S. Yadav, Director, Indian Institute of Chemical Technology, IICT, Hyderabad 500 007 (Fax No. 040-27193753)
 - ✓ 5. Prof. Siddhartha Roy, Director, Indian Institute of Chemical Biology, (IICB) (Council of Scientific and Industrial Research) 4, Raja S.C. Mullick Road, Jadavpur, Kolkata 700 003 (Fax No. 033-24735197)
 - ✓ 6. Dr. T.K. Chakravarti Director, Central Drug Research Institute, Chatter Manzil, Lucknow (Fax No. 0522-2629504/2623938/2623405)

- ✓ 7. Prof. Harish Padh, Project Director, NIPER Ahmedabad-380054) (Fax No. 079-27450449)
8. Dr. Pardeep Das, Project Director, NIPER Hajipur (0612-2634379)
- ✓ 9. Dr. Ahmed Kamal, Project Director, NIPER, Hyderabad
- ✓ 10. Dr. Asish Kumar Banerjee, Project Director, NIPER, Kolkata x
- ✓ 11. Dr. M. M. Deka, Principal, Guahati Medical College & Incharge, NIPER Guwahati, (Assam) (Fax No. 0361-2529457)
- ✓ 12. Dr. D.K. Dikshit, Project Director, NIPER Rae Bareli, Uttar Pradesh., (Fax x No. 0522-2623405)
- ✓ 13. The Principal Secretary (Industries), Govt. of Gujarat, Gandhi Nagar
- ✓ 14. The Principal Secretary (Industries), Govt. of Bihar, Patna
- ✓ 15. The Principal Secretary (Industries), Govt. of Andhra Pradesh, Hyderabad
- ✓ 16. The Principal Secretary (Industries), Govt. of West Bengal, Kolkata
- ✓ 17. The Principal Secretary (Industries), Govt. of Assam, Guwahati
- ✓ 18. The Principal Secretary (Industries), Govt. of Uttar Pradesh, Lucknow

Copy to :

PS to Secretary (Pharma) 10.12.09
PS to AS & FA 14/12
PS to JS (AJ) 14/12
PS to Director (Fin.) 14/12
PS to Director (RCJ) 14/12

OK

10/12/09
(R.C. Jha)
Director

(d) three persons, not being employees of the Institute, to be nominated by the Chairperson in consultation with the Director, from among educationists of repute, one each from the fields of science, engineering and humanities and one of them shall be either from the Scheduled Castes or from the Scheduled Tribes; and

(e) such other members of the staff as may be laid down in the Statutes.

Functions of Senate.

14. Subject to the provisions of this Act, the Statutes and the Ordinances, the Senate of the Institute shall have the control and general regulation, and be responsible for the maintenance of standards of instruction, education and examination in the Institute and shall exercise such other powers and perform such other duties as may be conferred or imposed upon it by the Statutes.

Functions, powers and duties of Chairperson.

15. (1) The Chairperson shall ordinarily preside at the meetings of the Board and at the Convocations of the Institute.

(2) It shall be the duty of the Chairperson to ensure that the decisions taken by the Board are implemented.

(3) The Chairperson shall exercise such other powers and perform such other duties as may be assigned to him by this Act or the Statutes.

Director

16. (1) The Director of the Institute shall be appointed by the Board with the prior approval of the Visitor.

(2) The Director shall be the principal academic and executive officer of the Institute and shall be responsible for the proper administration and academic performance of the Institute and for imparting of instruction and maintenance of discipline therein.

(3) The Director shall submit annual reports and accounts to the Board.

(4) The Director shall exercise such other powers and perform such other duties as may be assigned to him by this Act or the Statutes or the Ordinances.

Dean

17. (1) The Dean of the Institute shall be appointed on such terms and conditions as may be laid down by the Statutes and shall exercise such powers and perform such duties as may be assigned to him by this Act or the Statutes or the Director

(2) The Dean shall report to the Director.

Registrar

18. (1) The Registrar of the Institute shall be appointed on such terms and conditions as may be laid down by the Statutes and shall be the custodian of records, the common seal, the funds of the Institute and such other property of the Institute as the Board shall commit to his charge.

(2) The Registrar shall act as the Secretary of the Board, the Senate and such committees as may be prescribed by the Statutes.

(3) The Registrar shall be responsible to the Director for the proper discharge of his functions.

(4) The Registrar shall exercise such other powers and perform such other duties as may be assigned to him by this Act or the Statutes or the Director.

Powers and duties of other authorities and officers

19. The powers and duties of authorities and officers, other than those hereinbefore mentioned, shall be determined by the Statutes.

Grants by Central Government.

20. For the purpose of enabling the Institute to discharge its functions efficiently under this Act, the Central Government may, after due appropriation made by Parliament by law in this behalf, pay to the Institute in each financial year such sums of money and in such manner as it may think fit.

Fund of Institute

21. (1) The Institute shall maintain a Fund to which shall be credited—

(a) all moneys provided by the Central Government;

These reports and records of achievements would be examined by two external experts, whose recommendations shall be placed before the Selection Committee constituted in accordance with para 3.6 of the Statutes of the institute. The candidates shall be interviewed by the Selection committee. On the recommendations of the Committee, further action to placement in the next higher grade or otherwise shall be taken.

- 5.2 The recommendations of the Selection Committee shall be placed before the Board for approval.
- 5.3 The total number of faculty position in a Department shall remain fixed but flexibility shall be allowed for upgrading the respective positions for the incumbent. This way the merit of a faculty member shall be recognised irrespective of the availability of a post in the higher cadre. This provision should be used very judiciously in the larger interest of the Institute.
- 5.4 The placement in the next higher grade in accordance with para 5.1 above shall not interfere with the provision of lateral entry by direct recruitment. The faculty member placed in the next higher grade under the scheme shall however, get all the privileges of the higher post.

6. REVIEW OF CONTRACTS OF THE FACULTY

- 6.1 The NIPER adopt a policy of making appointments on contract basis. The Period of contract laid is five years.
- 6.2 A Contract Review Committees may be constituted with the following composition :

—Director, Chairman

—Dean

—Head of the Respective Department

—Two Experts from outside the NIPER.

- 6.3 Other procedures shall be as prescribed under Clauses 5.1. to 5.2 of the Statutes.

7. SEARCH FOR NEW FACULTY MEMBERS

- 7.1 The talent search need be carried out through personal contacts. If a sufficient number of prospective candidates can be identified abroad, a trip by the Director can be organised for a visit to interview the candidates and determine their suitability.
- 7.2 The recommendations of the Director, the credentials of respective candidates can be considered by a duly appointed Selection Committees as laid down under Para 3.6 of the Statutes.
- 7.3 The usual procedure of advertisement in national and international media should continue to be followed for the necessary follow-up.

8. EXCELLENCE AS THE HALLMARK

- 8.1 At the NIPER excellence is to remain the distinguishing feature. The quality is to be maintained at all levels if the institute is to justify its creation and maintenance to service the best of the national interest.
- 8.2 While reviewing the contracts, the promotion of the faculty already in position, recruitment of new faculty, and even in making *ad hoc* appointments, the quality should be the ultimate criterion. The spirit of excellence should not be compromised.

9. APPOINTMENT OF DIRECTOR

The appointment shall be for a 5 year term, renewable for one more term of 5 years provided that the upper age limit does not go beyond 65 years.

Amended vide letter No. 52 (8)/98-PJ-JV dated 16th October, 2001

Amendment: The appointment shall be for a 5 years term, renewable for one more term up to 5 years.

10. Appointment of a Professor of Eminence from amongst scientists of outstanding and exceptional merit, whether from within or from outside, may be made at a fixed salary as applicable to such Professor of Eminence in the Indian Institute of Technology.

11. ESTABLISHMENT OF ENDOWMENT CHAIRS

Selection to these chairs should be even more rigorous than usual. The emoluments for the chairs shall be fixed by the Selection Committee on the basis of the conditions set by the donor and accepted by the Institute in this regard. The Selection Committee shall record the basis for such selection.

Original

30
16

*RULES FOR RECRUITMENT TO
FACULTY/SCIENTIFIC/TEACHNICAL/MINISTERIAL AND
OTHER POSTS.*

**RECRUITMENT
RULES**

NATIONAL INSTITUTE OF PHARMACEUTICAL EDUCATION & RESEARCH ,
SECTOR-67, S.A.S. NAGAR (MOHALI),
PUNJAB-16 00 62
TELE: 0160-2214683-88, FAX : 0160-2214692

NOTE: Cases of equivalence of qualifications may be decided as per the list notified by Government of India and updated from time to time. Cases not covered in the aforesaid list shall be referred to Department of Personnel and Training, GOI. for determination of equivalence.
(Based on CSIR rules '94, p.9. CSIR has its own equivalence list)

(7) Constitution of Selection Committees

There shall be selection committees for making recommendations to the Visitor for the appointment to the post of the Chairman, Director, Dean, Professors, Associate Professors, Assistant Professors, Registrar, Chief of the Information Services, Chief of the Instrumentation Services and other posts. The Selection Committee for appointment to the posts specified in column 1 of Table I below shall consist of the persons specified in the corresponding entry in column 2.

Table I

(1) -

(2)

Director

The Director shall be appointed by the Board with the prior approval of the Visitor out of a panel of not less than three persons drawn by a Search Committee consisting of the following:

- a) Two nominees of the Board: (S.C.)
- b) One nominee of the Visitor, who shall be the conveyor of the Search Committee provided that if the Visitor does not approve of any of the persons included in the panel, he may call for a fresh panel.

Professor/Associate
Professor

- a) The Director of the Institute who shall be the Chairman of the Committee;
- b) One nominee of the Visitor;
- c) Two nominees of the Board, one of whom shall be an expert in the concerned subject but not a member of the Board.
- d) One expert in the concerned subject nominated by the Senate who shall not be a member of the Senate.