

Sub: Procurement and Installation of EPBAX System NIPER HAJIPUR

National Institute of Pharmaceuticals Education and Research Hajipur is, an Institute of National Importance, invites sealed tenders from reputed Original Equipment Manufacturers / Authorised Dealers / Bidders for quality **Procurement and Installation of EPBAX System NIPER HAJIPUR**

All interested tenderers are requested to send their sealed quotation as per technical specifications in **Annexure – I (a) & (b)** and price bid as per **Annexure-III (under two bid system)**. For general terms & conditions, instructions to bidders etc. please refer **Annexure- II**.

Tender will be accepted by 26.03.2021 upto 12:30 p.m.

Detailed descriptions of the item and instructions for submitting your offer can be downloaded from our website www.niperhajipur.ac.in. However, a cross Demand Draft of **Rs. NIL/- (Non-refundable)** towards Tender Processing Fee and **Demand Draft as per Annexure I (Refundable)** towards **EMD** in favor of the **Director, NIPER HAJIPUR** payable at Hajipur should be submitted in a separate sealed envelope along with your quotation.

The proposals must be sent in two separate sealed envelopes (Technical Bid and Price Bid) duly subscribed with Reference number and Tender Notice details as appended here under:-

TENDER FOR SUPPLY OF Procurement and Installation of EPBAX System NIPER HAJIPUR	
TENDER REF NO: -....., DATED, LAST DATE FOR SUBMISSION. UPTO. at 12:30 P.M.	
To,	
The Registrar	
National Institute of Pharmaceuticals	
Education & Research, Hajipur	
Bihar, INDIA	
From: M/s _____	
Address: _____	
Contact No.: _____	

The price bid will be opened only of those firms, who will be found technically qualified after evaluation of their technical bids. **The bids will be opened on 26.03.2021 at 3:30PM**, in the office/department at NIPER Hajipur, in the presence of the Bidders/Vendors or their authorized representative who wish to be present.

Registrar

NOTE: The bid documents are not transferable and the firm's seal and signature of the authorized official must appear on all papers and envelopes submitted.

INSTRUCTION TO BIDDERS:

Two/Double Bids:-

- 01.** In case of two-bid system, tenders will have to be submitted in TWO PARTS i.e. (a) Technical Bid and (b) Price Bid, in two separate properly sealed covers indicating the type of Bid; and both these covers will have to be again put in to a single sealed cover. Also the address of the firm submitting the tender and the officer, to whom the tender is addressed, must appear distinctly on both the inner sealed covers, indicating also TECHNICAL BID / PRICE BID as may be applicable.

- 02. In the part relating to Technical Bid, the OEM/Vendor must provide the followings:-**
 - (a) Details of the technical features of the offered Equipment vis-à-vis specification as per Annexure – I;
 - (b) Standard Technical literature on each of the items offered; the article on offer should conform to standard quality, specification and test of manufacturer;
 - (c) Dealership certificate on the offered products from OEM in case of dealer/s;
 - (d) List of reputed organizations/Institutions, where similar orders have been executed (copies of the purchase/work order will have to be enclosed). The bidders / OEM should attach a self declaration stating that he is not banned / debarred from working with any Central Government / PSU / State Govt of India / Any other Govt. Agencies or any Institute of National / International importance.
 - (e) GST Registration Certificate of the FIRM will have to accompany the tender to be submitted;
 - (f) Copy of PAN must be submitted of FIRM / Bidder along with the Technical Bid;
 - (g) **Banker's details** of tendering FIRM / Bidder should be clearly mentioned;
 - (h) Details of nature and maximum period of **Warranty** offered by the OEM/Bidder;
 - (i) Amount of Earnest Money Deposited (**EMD**), in the form of Demand Draft/PBG only, will have to be clearly stated and the same will have to be enclosed with **Technical Bid** only;
 - (j) A copy of the Price bid, **WITHOUT MENTIONING THE PRICES**, will have to be provided as part of the Technical Bid document.
 - (k) **At least two Similar Supply order of Any Government Institution.**

- 03. In the part relating to Price Bid, the OEM/Vendor must provide the following:-**

- (a) Quantity, basic price (against item-wise details of specifications of each of the offered items);
- (b) Prices of each of the optional accessories, as required by specifications and may be relevant for offered Equipment, will have to be specifically stated in the quotation:
- (c) GST (as percentage of basic price + packing & forwarding charges if any)
- (d) Installation & commissioning charge (including Service Tax), to be shown item-wise extra, if any.
- (e) Freight & insurance charge, if any.
- (g) Annual Maintenance contract (**AMC**) rate (after expiry of warranty period) is to be clearly indicated – preferably in both comprehensive and non-comprehensive terms, *failure to which the offer may not be considered even if it turns out at the lowest price.*

Terms & Conditions:-

- 01. **Rates:** Rates quoted should be on F.O.R., NIPER Hajipur, on Door Delivery basis mentioning all taxes/break-up separately.
- 02. **Validity:** Quoted rates must valid for 180 days.
- 03. **Warranty/Guarantee:** The material must be quoted with a minimum comprehensive Warranty / Guarantee period of 36 months after the date of delivery and acceptance at final destination. After sales service and contact details of resource person for this should be mentioned.
- 04. **EMD:** Not Required
- 05. **Delivery:** Unless otherwise stated delivery of goods at NIPER Hajipur, will have to be maximum within 30 days from the date of receipt of the Purchase Order. All aspects of safe delivery shall be the exclusive responsibility of the OEM / Bidder.
- 06. **Rate of AMC:** Annual Maintenance Contract charges (after expiry of warranty period) is to be clearly Indicated (for Equipment only) & applicable taxes. The selected supplier/s is to ensure regular availability of spares for at least five years.
- 07. **Printed conditions of supply of the firm, if any, will not be binding on us.**
- 08. **Late and delayed Tenders:** Late and delayed tender will not be considered. In case any unscheduled holiday occurs on prescribed closing/opening date the next working day shall be the prescribed date of closing/opening.

09. **Ground for Rejection of Tender:** The tenders are liable to be rejected if the fore going conditions are not complied with. The tender should be complete in all respects and duly signed wherever required. Incomplete and unsigned offer will not be accepted.
10. **Payment Terms:-** 100% payment will be released after receiving of stores in good order and condition and successful installation and commissioning duly certified by the concern authority. Successful vendor should arrange to submit a **Performance Bank Guarantee or Demand Draft** to the tune of 10% amount of the total purchase value within 15 days from receipt of P.O. This Performance Bank guarantee should be issued from any Nationalized Bank and validity of the same will be till **warranty period +60 days** from the date of delivery / installation of the material. The payment will be made by RTGS / FUND Transfer mode only. **Hence, following information must be clearly written in the Price Bid for RTGS / FUND TRANSFER:**
- (a) Name of the Firm with complete postal address and phone details
 - (b) Name of the Bank with Branch where the Account exist
 - (c) IFSC CODE
 - (d) ACCOUNT No
 - (e) PAN No
 - (f) VAT/TIN No (Required from the vendors belongs to BIHAR)
11. **Excise Duty/ Custom/ Concessional GST:** The Institute having Valid DSIR Registration Certificate so concessional rates of **Excise Duty/ Custom/ Concessional GST will be applicable**
12. **TDS** as applicable will be deducted from bill.
13. **Entry Tax:** Entry tax, if applicable will be borne by us as applicable on FOR NITP value. The vendor may arrange Road Permit on their own and get it reimbursed from the Institute on production of valid document. Road permit once issued will not change / altered in any circumstances. If any alteration is required due to fault from vendor/OEM side the same will be debited to supplier's A/c
14. **Liquidated Damage:** If a firm accepts an order and fails to execute the order in full as per the terms and conditions stipulated therein, it will be open to this institute to recover liquidated damages from the firm at the rate of 0.5% per week of the order value subject to a maximum of 5% of the order value. It will also be open to this institute alternatively, to arrange procurement of the required stores from any other source at the risk and expense of the firm, which accepted the order but failed to execute the order according to stipulated agreed upon.

15. **Termination for default:** Default is said to have occurred:-
- (a) If the supplier fails to deliver any or all of the services within the time period(s) specified in the purchase order or any extension thereof granted by NIPER Hajipur.
 - (b) If the supplier fails to perform any other obligation(s) under the contract
 - (c) If the vendor, in either of the above circumstances, does not take remedial steps within a period of 30 days after receipt of the default notice from NIPER Hajipur (or takes longer period in spite of what NIPER Hajipur may authorize in writing), NIPER Hajipur may terminate the contract / purchase order in completely or in part and forfeit the EMD. In addition to above, NIPER Hajipur may at its discretion also take the following actions: NIPER Hajipur may procure, upon such terms and in such manner, as it deems appropriate, goods similar to the undelivered items/products and the defaulting supplier shall be liable to compensate NIPER Hajipur for any extra expenditure involved towards goods and services to complete the scope of.
16. **Applicable Law:**
- (a) The contract shall be governed by the laws and procedures established by Govt. of India, within the framework of applicable legislation and enactment made from time to time concerning such commercial dealings/processing.
 - (b) All disputes are subject to exclusive jurisdiction of Competent Court and Forum in Vaishali, India only.
 - (c) Any dispute arising out of this purchase shall be referred to the Registrar NIPER Hajipur, and if either of the parties hereto is dissatisfied with the decision, the dispute shall be referred to the decision of an Arbitrator, who should be acceptable to both the parties, to be appointed by the Director of the Institute. The decision of such Arbitrator shall be final and binding on both the parties.
17. The acceptance of the quotation will rest solely with the Registrar, NIPER Hajipur, who in the interest of the Institute is not bound to accept the lowest quotation and reserves the right to himself to reject or partially accept any or all the quotations received without assigning any reasons.
18. **Important:-** The Director may accept or reject any or all the bids in part or in full without assigning any reason and doesn't bind himself to accept the lower bid. The institute at its discretion may change the quantity / upgrade the criteria / drop any item or thereof at any time before placing the Purchase Order.

Registrar

Bidder Information

Following proforma should be filled in & duly signed by the firm & sent alongwith the quotation/bid.

1.	Tender Ref. & Date	
2.	Name of the Firm	:
3.	Postal Address of the Office of the Firm (Attach Proof)	
4.	Details of Demand Draft for Application Fees(Tender Fee) in Favour of National Institute of Pharmaceutical Education & Research Hajipur , payable at Patna(Non Refundable) (i) Demand Draft No. : (ii) Date of Issue : (iii) Issuing Bank : (iv) Amount in INR :	
5.	Details of Demand Draft for EMD in favour of Registrar, National Institute of Pharmaceutical Education & Research Hajipur (Non Refundable). (i) Demand Draft No. : (ii) Date of Issue : (iii) Issuing Bank : (iv) Amount in INR :	
6.	<u>Contact Information:</u> (a) Name of the contact person: (b) Telephone Number : (c) Mobile Number : (d) Fax Number : (e) E-Mail : (f) Website address, if any :	
7.	Kind of firm Name & address of Directors/Managing Directors/Proprietor/Partners	

8.	Whether you are income tax payee? If yes, please submit a copy of Income tax return filed for last three consecutive years.	
9.	Your Permanent Account No.(PAN) : (Copy Attached)	
10.	GST No. : (copy attached)	
10.	Bank Details : Name of the Bank : Address : Bank Account No. : Name of the Account holder: IFSC code : MICR code : Date of opening of Account : Type of Account(Saving/Current) :	
11.	Are you a distributor/dealer/stockist/executive/preferred agent of the manufacturer? If so,please submit the most recent authority letters issued by the manufacturer.	
12.	Do you have direct import license.(If Yes, please attach a copy of the same)	
13.	Annual Turnover of the Firm FOR THE LAST 3 CONSECUTIVE FINANCIAL YEARS: 2017-18 : 2018-19 : 2019-20 : Please attach audited copy of Balance Sheet/Turnover Certificate issued by Chartered Account).	
14.	Have your firm ever been debarred/ blacklisted for doing business from any Government Organization? If No, Please furnish an affidavit raised on non – judicial stamp paper of Rs.100 (Rupees Hundred only)	

Declarations:

1. I/We _____ (names of Partners/Proprietors or Directors) do hereby declare that the entries made in this application form are true to the best of my/our knowledge & belief.
2. I/We also undertake the responsibility to communicate all subsequent changes in the constitution or working of firm, affecting the accuracy of the facts, stated above.
3. I/We accept you all terms & conditions.

Partner/Proprietor/Director

Signature of

(Seal of the Firm)

Place:

Date :

DETAILED EQUIPMENT WITH SPECIFICATIONS

Sl.No.	Item	Description	Qty.
01	DIGITAL EPBAX SYSTEM of	4 PNT Line & 96 Extension, Expandable up to 256, Supports Analog, Digital and IP. Billing at NO Extra Cost Extension and Trunk Budgeting 08 Port Auto Attendant Music- on- Hold Call Buffer (10,000 Call) CLI Based Routing Barge- In, Listen- In TIE Line with other brand PBX	01
02	MDF Box	Hard Box, 100 Pair with Krone	01
03	IP Telephone	IP Based Telephone with , Dual SIM, F2N Fixed Line, Large Phone Memory, Talk time approx. 50 Hrs, Inbuilt Memory, Make Beetle & Grand stream	05
04	Landline Base Phone	Normal with dial tone, Redial, Mute, Flash Pause button, Ringer Volume Control	20
05	Telephone Jack		50
06	Telephone Cable	0.4*2 Pair 90 Meters, make Finolex/Anchor/Havells or Similar	100 Mtr
07	Telephone Cable	0.5*5 Pair 90 Meters, Finolex/Anchor/Havells or Similar	100 Mtr
08	Telephone Cable	0.5*10 Pair 90 Meters, Finolex/Anchor/Havells or Similar	100 Mtr
09	Telephone Cable	0.5*20 Pair 90 Meters, Finolex/Anchor/Havells or Similar	100 Mtr
10	Installation	Installation & commission Charges	

Note- for Sl.No-05 to 09 the quantity is estimated and for the purpose of evaluation of Lowest bid. The Actual quantity may be varied and the payment will be made as per actual.

FORMAT OF COMPLIANCE STATEMENT

Para of Tender Enquiry Specification	Specification of Equipment Offered	Compliance to Tender specification whether yes or no (if yes indicate the page no and Put a Flag also highlight the matching specification)	In case of noncompliance deviation from Tender specification to be indicated in unambiguous term.
01	02	03	04

* The compliance certificate along with the page no indication (i.e. required spec and availability of the page in the entire tender documents by flagging or giving page no) must be submitted with the bid for evaluation. Firm not submitting the model/spec and their details availability in the bid documents by flagging/page no may not be considered for evaluation.

Signature of Bidder

TENDER FORMAT FOR PRICE BID

Ref No:

Date:.....

Sl.No.	Item	Description	Qty.	Per/unit	Amount Excluding Taxes
01	DIGITAL EPBAX SYSTEM	4 PNT Line & 96 Extension, Expandable up to 256, Supports Analog, Digital and IP. Billing at NO Extra Cost Extension and Trunk Budgeting 08 Port Auto Attendant Music- on- Hold Call Buffer (10,000 Call) CLI Based Routing Barge- In, Listen- In TIE Line with other brand PBX	01		
02	MDF Box	Hard Box, 100 Pair with Krone	01		
03	IP Telephone	IP Based Telephone with , Dual SIM, F2N Fixed Line, Large Phone Memory, Talk time approx. 50 Hrs, Inbuilt Memory, Make Beetle & Grand stream	05		
04	Landline Base Phone	Normal with dial tone, Redial, Mute, Flash Pause button, Ringer Volume Control	20		
05	Telephone Jack		50		
06	Telephone Cable	0.4*2 Pair 90 Meters, make Finolex/Anchor/Havells or Similar	100 Mtr		
07	Telephone Cable	0.5*5 Pair 90 Meters, Finolex/Anchor/ Havells or Similar	100 Mtr		
08	Telephone Cable	0.5*10 Pair 90 Meters, Finolex/Anchor/ Havells or Similar	100 Mtr		
09	Telephone Cable	0.5*20 Pair 90 Meters, Finolex/Anchor/ Havells or Similar	100 Mtr		
10	Installation	Installation & commission Charges			

Rate of Applicable GST.....

Note- for Sl.No-05 to 09 the quantity is estimated and for the purpose of evaluation of Lowest bid. The Actual quantity may be varied and the payment will be made as per actual.

Delivery Mode: F.O.R. Patna.

Total bid price should be exclusive of GST , F.O.R. NIPER Hajipur a for the above quoted items is Rs.....

Delivery Period:

Packaging & Freight etc. :

Validity Date: Minimum 180 days from the date of opening of tender.

Any other terms and conditions.

Rate for AMC

Yearly rate of AMC for next 3 years after the expiry of warranty period

Note: All the taxes as applicable will be paid extra.

Place:

Date:

Signature:_____

Name:_____

Business Address:_____

Email_____

Contact No:_____

Affix Rubber Stamp

For Any Enquiry

Please Contact:

The Registrar

NIPER Hajipur

Email: niperhajipur.2007@gmail.com